

FAX 412-429-2410
FAX 412-429-2411

CORPORATE INVESTIGATIONS, INC.
CII BUILDING #500
2275 SWALLOW HILL ROAD
PITTSBURGH, PA 15220

PH. 412-429-2400
<http://ciilink.com>

APPLICANT'S REQUEST FOR EMPLOYMENT RELATED BACKGROUND REPORT

I request disclosure of the nature of all information on me in the files of Corporate Investigations, Inc. ("Corporate Investigations"), including the sources of the information (except personal identities, with respect to investigative information), and identification of the recipients of all reports furnished within the last two years.

I understand that if Corporate Investigations is unable to establish proper identification, it will be obliged to decline my request. To ascertain if you are entitled to a free report you must check one of the following:

- _____ 1. Unemployed and plan to seek employment within sixty (60) days from the date below.
- _____ 2. On public welfare.
- _____ 3. Reason to believe report is inaccurate due to fraud.
- _____ 4. Received a letter within last sixty (60) days that adverse action was taken based in whole or in part on information from a consumer report issued by CII.

If any of the above do not pertain to you, an \$8.00 MONEY ORDER must be enclosed with this request.

REASON FOR REQUEST

- _____ Employment denied within past sixty (60) days by: _____
- _____ Employment denied over sixty (60) days ago.
- _____ Other: _____

To properly establish and confirm my identification and the data in my employment record, the following information is provided.

Telephone Number (Day) _____ (Evening) _____
Your Full Name: _____ Maiden Name: _____
Your Street Address: _____
Your City, State & Zip Code: _____
Name of Company that requested Background Report: _____
Your Date of Birth: _____ Your Social Security No.: _____

I am the person named above and I understand that Federal law provides that a person who knowingly and willfully obtains information from a consumer reporting agency under false pretenses shall be fined not more than Five Thousand Dollars (5,000) or imprisoned not more than two (2) years, or both.

For Security purposes, your background report will include only the last four digits of your Social Security number (SSN), rather than your entire SSN.

Mail this form to:

Corporate Investigations, Inc.
Attn: Report Request
2275 Swallow Hill Road, Building 500
Pittsburgh, PA 15220

Your report(s) will be sent within 15 days after we receive your request.

Signed: _____

Date: _____